

PRIVACY POLICY

The Avataric Pan-Communion of Adidam United Kingdom

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who are we?

The Avataric Pan-Communion of Adidam United Kingdom (Adidam UK) is the data controller (contact details below). This means it decides how your personal data is processed and for what purposes.

3. What information do we collect or keep?

We may collect the following information about you when you book on a course, place an order for products or services, donate, or sign up for our mailing list

- name
- contact information including postal and email addresses, phone numbers
- communication preferences
- information about any Adidam UK events and courses attended, donations, payments, and purchases made
- how you heard about us
- other relevant information, correspondence, and records about interactions between you and Adidam UK

4. How do we process your personal data?

Adidam UK complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To inform you of news, events, activities and services running at Adidam UK

5. What is the legal basis for processing your personal data?

Explicit consent of the data subject so that we can keep you informed about news, events, activities and services. You can unsubscribe from our email communications at any time by clicking on the unsubscribe link at the footer of the email

5. Sharing your personal data

Your personal data will be treated as strictly confidential. We will not share your data with third parties unless they are a third party Service Provider helping us provide and support our Services. These third party Service Providers enter into a contract

that requires them to use your Personal Information only for the provision of services to us and in a manner that is consistent with this policy.

6. How long do we keep your personal data?

We will keep your data indefinitely, unless you explicitly ask us to remove your data.

7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which Adidam UK holds about you;
- The right to request that the Adidam UK corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for the Adidam UK to retain such data;
- The right to withdraw your consent to the processing at any time
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data
- The right to lodge a complaint with the Information Commissioners Office.

8. Transfer of data outside EU

Some of our third parties service providers are based outside the European Economic Area (EEA) so their processing of your personal data will involve a transfer of data outside the EEA.

Whenever we transfer your personal data out of the EEA, we do our best to ensure a similar degree of security of data by ensuring at least one of the following safeguards is implemented:

- We will only transfer your personal data to countries that have been deemed to provide an adequate level of protection for personal data by the European Commission; or
- Where we use certain service providers, we may use specific contracts or codes of conduct or certification mechanisms approved by the European Commission which give personal data the same protection it has in Europe; or
- Where we use providers based in the United States, we may transfer data to them if they are part of the EU-US Privacy Shield which requires them to provide similar protection to personal data shared between the Europe and the US.

If none of the above safeguards is available, we may request your explicit consent to the specific transfer. You will have the right to withdraw this consent at any time.

9. Contact Details

How to contact us

Please contact us if you have any question about our privacy policy or information we hold about you, wish to exercise any of your personal data rights as outlined above, or wish to make a complaint about our use of your data:

By email: info@adidam.org.uk

By phone: 0845 330 1008

By mail: 20-22 Wenlock Road, London N1 7GU

Updates or Changes to the Privacy Notice and Further Information

This notice was updated on 23 May 2018. If we wish to use your personal data for a new purpose, not covered by this Privacy Policy, then we will update the privacy policy explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Please check back on this page from time to time for updates. We may also inform you of any changes where we hold an appropriate email address for you, have your consent to contact you or can justify legitimate interest.

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.